



## TERMS OF REFERENCE

For the engagement of a local consultant(s) for the undertaking of a Baseline Survey for the Kenya4Resilience Consortium Project.

PROJECT NAME: KENYA4RESILIENCE CONSORTIUM PROJECT.

REFERENCE NUMBER: K4RC-21401.

ASSIGNMENT: UNDERTAKING A BASELINE SURVEY ON THE K4RC PROJECT AS PER AGREED TERMS.

PROJECT AREA: TANA RIVER AND SAMBURU COUNTIES IN KENYA.

### 1. Background.

Children's Mission Africa is the Regional office of Children's Mission Sweden and envisions a World/Continent where families' live lives in dignity. CMA provides technical support including capacity development and monitoring & evaluation services to its 15 organizations in 12 African Countries financially supported by Children's Mission Sweden. The work largely is in 4 pillars; Capacity Development for Partners, Economic Empowerment, Education and Democratic spaces and governance.

The Kenya4Resilience Consortium (K4RC) is a collaborative effort of the Members of Kenya for Resilience (K4R) community of practice (COP) in Kenya. The K4R community of practice has been funded by the Swedish Mission Council (SMC) since inception in 2018. Children's Mission Africa (CMA) is the secretariat of the K4R CoP. The idea to form a consortium has been conceptualized by the members of the K4R in their endeavor to scale up some of the good initiatives that require further engagement at different institutional arrangements. At the 2<sup>nd</sup> Africa Regional Workshop on Integrating and Measuring Resilience organized by SMC for its member organization in Africa, the idea to develop the consortium was further deliberated on. A few member organizations of SMC decided to come together and embarked on the process of developing a proposal to establish a consortium.

The consortium will engage directly with groups representing 2000 households in Samburu and Tana River Counties, to learn together on the ways they cope with shocks and stresses in their

daily lives and which mitigation, absorptive, adaptive and transformative strategies they employ to bounce back after these catastrophic events, including the most current Covid-19 pandemic.

### **1.1 Goal of the K4RC Project**

Reduced disaster risk and losses in lives, livelihoods and health and in the economic, physical, social, cultural, environmental and spiritual capitals of persons and communities, while increasing their absorptive, adaptive and transformative capacities.

### **1.2 Expected results of the K4RC Project**

1. Livelihoods secured and enhanced across different communities participating in the Kenya4Resilience Consortium (K4RC).
2. Learning, innovation and adaptive management enhanced within communities and civil society organizations in Kenya.
3. The Consortium generates understanding on the connections between conflict and resilience, in order to more effectively support resilience interventions in conflict-affected and fragile areas.

## **2. Objectives of the Baseline Survey**

The Children's Mission Africa wishes to hire the services of a qualified consultant to carry out a baseline survey that will establish benchmarks against defined project indicators for tracking project progress and measuring intervention results overtime in line with the project's logical framework. The specific objectives of the survey are: -

- 1) To assess the livelihoods and sources of income for the different communities participating in the Kenya4Resilience Consortium (K4RC) project and recommend potential/untapped/prospective livelihood streams.
- 2) To assess the extent of learning around Resilience within the communities and civil society organizations in targeted counties.
- 3) To assess the connections between conflict and resilience in these conflict-affected and fragile areas.

## **3. Scope of Work**

The consultant will be supervised by the K4R Program Manager and will perform the following tasks:

- Setting outcome indicators and progress markers in line with outcome mapping/outcome harvesting methodology.

- Provide quantitative and qualitative baseline data per indicator as outlined in the logical framework with a resilience lens.
- Assess the extent of community coping mechanisms in lean/hard times and the existing support towards resilience.
- Undertake a power analysis of the target communities with the view to identify the gender dynamics and inclusion.
- System analysis and systems thinking should generally inform the baseline survey

#### **4. Methodology and Data collection**

- Carry out a desk-review of relevant project documents, including existing reports, project proposal, log-frame, budget and other relevant documents, a range of which will be agreed upon and made available prior to the implementation of the study.
- Develop the qualitative and quantitative data collection tools.
- Develop an inception report, detailing the evaluation design, methodology, indicators, tools and work plan schedule.
- Develop a Sampling Design and Data Collection & Management Protocol that is standardized for all areas.
- Co-ordinate collection of data in the identified areas of project implementation in Samburu and Tana River Countries, and its entry into a suitable platform for cleaning and analysis. Analyze and interpret the findings.
- Develop and submit the first draft and final base-line assessment report to K4R secretariat. The reports should be comprehensive and provide detailed specific findings within each result area, providing key recommendations for implementation.
- Submit the raw data, the data-base which has been cleaned (both qualitative and quantitative, including original field notes for in-depth interviews and focus group discussions, as well as recorded audio material), and data collection tools used in the evaluation should be submitted together with the report. A simple inventory of material handed over will be part of the record. K4R has sole ownership of all final data and any findings shall only be shared or reproduced with the permission of K4R.

The lead consultant will be expected to compile and submit the draft report, make a presentation to K4R secretariat, incorporate comments and submit a final report within 14 days of the end of the evaluation.

#### **5. Time Frame.**

The assignment is expected to commence starting **16<sup>th</sup> August 2021** and is expected to take a maximum of 21 days, which includes desk-review, preparation, implementation and quality report-writing.

#### **6. Qualifications**

- An advanced University degree (Masters or PhD) in Research, Development, Sociology or other relevant social science. Additional experience may substitute for some education.

- Additional technical skills/knowledge in DRR and/or resilience will be an added advantage.
- The lead consultant must have demonstrated experience and expertise in designing and managing evaluation (Baseline) studies for similar projects and in delivering agreed outputs on time and within budget. (to provide copies of reports similar work in the last 3 years).
- Proven ability of Mobile Data Collection (MDC).
- Experience of working with local communities and non-governmental organizations.
- Experience working with/evaluating consortium projects.
- Knowledge of Outcome Mapping/ Outcome Harvesting methodology is highly desired.

## **7. Contact Information**

Interested expert(s) and Organization (s) should prepare and submit to the Program Manager, Kenya4Resilience (K4R) the technical and financial proposal for the assignment on or before Sunday **July 25<sup>th</sup>, 2021**. The proposal should indicate qualifications and experience with a detailed execution plan and budget. Late submission will not be reviewed.

The proposals, CV and letter of motivation as well as 3 (three) referees should be sent electronically to [recruitment@childrensmisionafrica.org](mailto:recruitment@childrensmisionafrica.org) and copy [ambole@childrensmisionafrica.org](mailto:ambole@childrensmisionafrica.org) with the subject K4RC Baseline Study - *Your Name*.

### **Disclaimer:**

- This Consultancy Terms of Reference description is not an exhaustive list of the skill, effort, duties, and responsibilities associated with the task.
- CMAs' talent acquisition procedures reflect our commitment to protecting children and vulnerable adults from abuse and exploitation. - CMA is an Equal Opportunity Employer.
- By applying for this Consultancy, I understand and acknowledge that CMA requires its consultants to treat all people with dignity and respect and to actively prevent harassment, abuse, exploitation, and human trafficking. Further, I understand that if I am a successful candidate, I will be subject to a comprehensive background check, and my professional references will be asked to evaluate my behaviors related to the above safeguarding-related topics.
- CMA reserves the right to contact unsuccessful bids. Canvassing directly or through proxies will lead to automatic disqualification.